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# Configuring Cire Mail Components

Once the Cire Server is installed you can continue to configure the Cire Mail Components.

To start the please go to:

**Start Menu > Programs > Cire Server > Cire Mail Services**



Click on the **Add** button.

ITS Cire Mail Services Wizard

General Settings    Send

**General Settings**

Provider Name  
Cire Mail Service

☐ Audit Messages

Main Menu    Finished

Service Status: Stopped ▼

Enter a friendly name in the *Provider Name* field as shown in the above example. Next click on the **Send** button to continue.

**ITS Cire Mail Services Wizard**

General Settings Send

**Send** ☒ Enable Send  
 Provider Name: Cire Mail Service

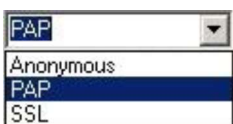
Email Address: cire@myorganistaion.com Server: mail server namec  
 Email Name: Cire Port: 25

AuthenticationType: PAP  
 Username: username  
 Password: XXXXXXXXXXXX

Main Menu Finished

Service Status: Stopped

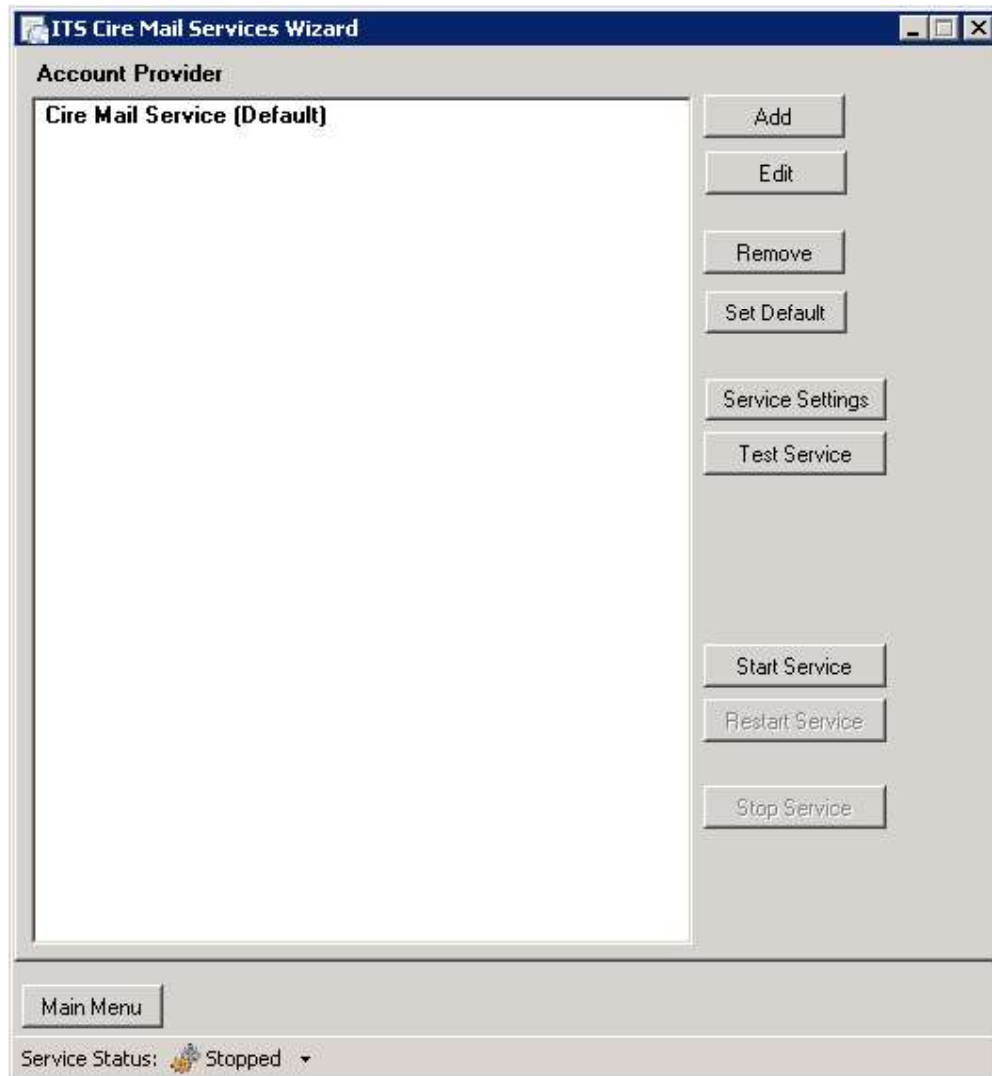
Select the *Enable Send* box, the following fields in will must be completed.

- |   |   |
|---|---|
| <b>E-mail Address</b>   | The e-mail address entered here must be a valid e-mail address. All e-mail booking receipts will be sent from this e-mail address.                          |
| <b>Server</b>   | The Server name to enter here will be your preferred mail server.   |
| <b>E-mail Name</b>  | The e-mail Name can be a friendly name. This name will be displayed in the user's e-mail client when they receive an e-mail-mailed booking receipt.         |
| <b>Port</b>   | Port 25 is the default SMTP port however if your mail server uses a different port you can enter it here.   |
| <b>Authentication Type</b><br> | The authentication type provides you with three options. Anonymous, PAP and SSL. In this example we use PAP (which is typically used by Microsoft Exchange) |
| <b>Username</b>   | A username allowed to logon to your e-mail server and send e-mail from the E-mail address specified.  |

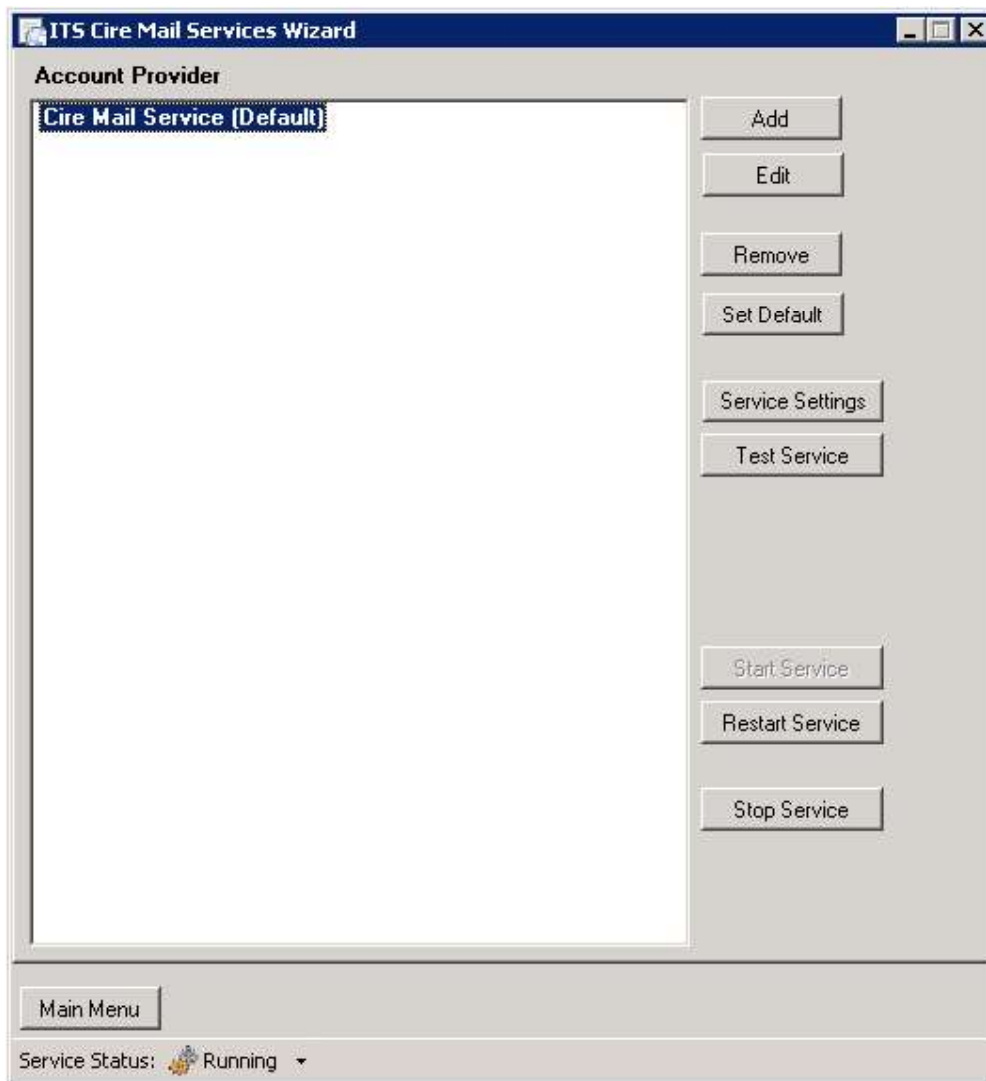
**Password**

The password for the username allowed to logon to your e-mail server and send e-mail from the e-mail address specified.

Once the fields above completed click on the **Finished** button. A confirmation dialog will show displaying the new Account Provider.



Next you need to ensure that the Cire Service is started. Click on the **Start Service** button.



Select the provider account and then click on **Test Service**. This will show the following dialog.

The screenshot shows a Windows-style application window titled "ITS Cire Mail Services Wizard". The window has a standard title bar with minimize, maximize, and close buttons. The main content area is divided into several sections. At the top left, it says "Provider Name: Cire Mail Service". To the right of this, there are three radio buttons: "Send Request" (which is selected), "Receive Request", and "Push Request". Below the "Send Request" radio button, there is a text input field labeled "Send Email Address" containing the text "cire@myorganistaion.com". To the right of this field is a button labeled "Test Service". Below the "Test Service" button is a large, empty rectangular box labeled "Service Test Results". At the bottom of the window, there are two buttons: "Main Menu" on the left and "Finished" on the right. Below these buttons, there is a status bar that says "Service Status: Running" with a small gear icon and a dropdown arrow.

ITS Cire Mail Services Wizard

Provider Name: Cire Mail Service

☒ Send Request  
☐ Receive Request  
☐ Push Request

Send Email Address  
cire@myorganistaion.com

Test Service

Service Test Results

Main Menu Finished

Service Status: Running

Check if the e-mail address is correct and click **Test Service**.

The screenshot shows the 'ITS Cire Mail Services Wizard' window. At the top, the title bar reads 'ITS Cire Mail Services Wizard'. Below the title bar, the 'Provider Name' is set to 'Cire Mail Service'. On the right, there are three radio buttons: 'Send Request' (selected), 'Receive Request', and 'Push Request'. In the center, there is a text box labeled 'Send Email Address' containing the email 'presales@itsltduk.com'. To the right of this text box is a 'Test Service' button. Below the text box, the 'Service Test Results' section displays an XML response: 

```
<?xml version="1.0"?>
<response xmlns:xsd="http://www.w3.org/2001/XMLSchema"
xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xmlns="urn:responseSchema.xsd">
  <timestamp>2013-05-30T11:38:04.2792044+01:00</timestamp>
  <status>Success</status>
  <statusid>0</statusid>
</response>
```

 At the bottom of the window, there are two buttons: 'Main Menu' and 'Finished'. Below these buttons, the 'Service Status' is shown as 'Running' with a small gear icon and a dropdown arrow.

A test e-mail will also be sent to the address specified in the *Send Email Address* box.